



In Search of Better Health

KENYA MEDICAL RESEARCH INSTITUTE VACANCY ANNOUNCEMENT

The Kenya Medical Research Institute (KEMRI) is a State Corporation established in Kenya in 1979 through the Science and Technology (Repealed) Act, Cap 250 of the Laws of Kenya and is currently established and fully accredited to continue to operate as such under the Science Technology and Innovation Act, 2013 as the national body responsible for carrying out research in human health in Kenya. KEMRI's vision is *"to be a leading centre of excellence in human health research"* and its mission is *"to improve human health and quality of life through research, capacity building and service delivery"*.

KEMRI seeks to recruit dynamic, innovative and experienced persons to fill the following position:-

SENIOR DYNAMICS 365 BUSINESS CENTRAL DEVELOPER, JOB GROUP KMR 5 – 1 POSITION

a) Job Specification

The duties and responsibilities of the officer at this level will entail:

- i. Developing documentation for Dynamics 365 Business Central applications and drawing up hardware specifications according to instructions;
- ii. Analysing, designing, coding, testing, and implementing Dynamics 365 Business Central solutions and security systems;
- iii. **End-to-End Grants Management System Development:** Development of an end-to-end Grants management system aligned to best industry practices;
 - Lead the development and implementation of a comprehensive grants management system leveraging advanced ERP technologies, ensuring alignment with industry best practices;
 - Conduct detailed business process reengineering to optimize grant management workflows;
 - Integrate the grants management system with existing financial systems, ensuring seamless data flow and robust financial reporting capabilities;

- Utilize ERP systems such as Dynamics 365, SAP, or Oracle for customization and configuration to meet specific business and compliance requirements.
- iv. **One-Stop-Shop Grants Management Unit Support:**
 - Support the establishment of a one-stop-shop grants management unit by integrating key functions such as finance, HR, procurement, audit, compliance, and legal into a unified platform;
 - Ensure the integrated system architecture supports comprehensive grant management, budgeting, and auditing functionalities;
 - Implement security protocols and compliance measures to meet local and international regulatory standards, including intellectual property and data protection laws;
 - Work closely with cross-functional teams to ensure system scalability and operational efficiency.
- v. **Technical Responsibilities:**
 - Develop system documentation, including configurations, business processes, and user guidelines;
 - Lead user acceptance testing (UAT) to validate system functionalities and compliance with stakeholder requirements;
 - Provide end-user support and training, translating business requirements into technical specifications and ensuring effective system usage;
 - Monitor system performance post-implementation, identifying areas for improvement and optimization, and implementing necessary enhancements;
 - Maintaining an up-to-date equipment maintenance register;
 - Installing, configuring, and monitoring Dynamics 365 Business Central components and integrations with other systems;
 - Updating and maintaining the Institute's Dynamics 365 Business Central environment

b) Person Specification

For appointment to this grade, an officer must have:

- i. At least four (4) years of relevant work experience.
- ii. Bachelor's Degree in any of the following disciplines: Information Technology, Computer Science, Computer Engineering, or any other relevant and equivalent qualification from a recognized institution;
- iii. Proven experience with Dynamics 365 Business Central development, including AL language programming and extensions;
- iv. Proven experience in Microsoft NAV development as an added advantage;
- v. Proven experience in mobile apps development as an added advantage;
- vi. Professional certification such as Microsoft Certified: Dynamics 365 Business Central Functional Consultant Associate, MCSE, MCSA, MCSD, N+, A+, or any other equivalent certification from a recognized institution;

- vii. Completion of a supervisory course lasting not less than two (2) weeks from a recognized institution;
- viii. Demonstrated work performance and results.

c) Key Skills and Competencies

- i. Analytical Skills
- ii. Supervisory Skills
- iii. Planning skills
- iv. Communication and reporting skills
- v. Interpersonal skills
- vi. Teamwork

Terms of employment: This is a **one (1) year contract, renewable subject to availability of funds**, with a probation period for the first 3 months. Salary is negotiable within the KEMRI scheme of service depending on education, experience and demonstrated competency.

Successful candidates will be required to provide the following: Certificate of good conduct, Higher Education Loans Board compliance certificate, KRA Tax compliance certificate, Ethics and Anti-Corruption Commission clearance.

Kindly attach your CV, cover letter, copies of certified academic and professional certificates, testimonials and other relevant documents.

All applications to be done through KEMRI Website -E-Recruitment Portal on or before **4th September, 2024 by 5.00 p.m.**

KEMRI or any of its programs, Studies or Projects does not solicit for Money or any form of reward for a Job applicant to be considered for employment. Any such requests should be immediately reported.

Please visit the KEMRI web site www.kemri.go.ke for more details on the advertisement.

KEMRI IS AN EQUAL OPPORTUNITY EMPLOYER COMMITTED TO DIVERSITY; PERSONS WITH DISABILITY, WOMEN, YOUTH AND THOSE FROM MARGINALIZED AREAS ARE ENCOURAGED TO APPLY. KEMRI DOES NOT CHARGE A FEE AT ANY STAGE OF ITS RECRUITMENT PROCESS INCLUDING APPLICATION, INTERVIEW AND PROCESSING OF OFFER LETTER. IF ASKED FOR A FEE, REPORT SUCH REQUEST IMMEDIATELY

Only short-listed candidates will be contacted